



Part Time Bilingual/Non-Bilingual Advocate

IMMEDIATE OPENING

Are you seeking a place where the social justice movement really exists? Come join Humboldt Domestic Violence Services' (HDVS) team and become a Client Advocate. HDVS is dedicated to the realization of a democratic society that is diverse, inclusive, violent-free, equitable and values the worth of healthy relationships. HDVS is an Equal Opportunity Employer welcoming all genders and encourages a strong diversity and a cultural humility program that supports and thrives within a teamwork model.

Position & Job Title

Humboldt Domestic Violence Services (HDVS) has an opening for a part-time client advocate position working in partnership to end domestic and intimate partner violence; especially for one who speaks Spanish. This individual reports to the Safe Haven Director and is responsible for providing direct services to survivors and their children who seek the assistance of Humboldt Domestic Violence Services (HDVS) and its Safehaven program. This part-time position is 16-24 hours per week, more during training period including some floater responsibilities. This position may have shifts that include accompaniment to court.

Basic Job Description

HDVS has an excellent and diverse team. Duties include, but are not limited to, providing the following direct services to all clients including Spanish speakers:

- Provides staff services to clients on its 24-hour crisis and support hotline
- Crisis intervention and supportive peer counseling
- Emergency relief including shelter, food, clothing, transportation and miscellaneous provisions
- Information, intake and referral
- Advocacy on behalf of client to hospitals, law enforcement agencies, social service agencies, and other trauma informed women services, etc.
- Check-in's, trauma processing and intake
- Working in a team motivated environment
- Client centered, strong awareness of holding space, culture humility
- Supportive Voluntary Participation program for all clients
- Restraining Order Assistance, court and mediation accompaniment
- Working with undocumented, immigration and new comer individuals
- Weekly mandatory staff meetings, documentation electronic and written

- Community Outreach and Resources
- Creative resiliency

Experience & Requirements

BA/BS degree preferred (but will consider incoming college seniors or interns with Social Justice, Psychology, Social Work, Sociology or Gender Studies backgrounds), or AA/AS degree with a minimum of two years in direct services and resources with DV/IVP/SA or AOD work with families in trauma. Spanish speaker preference. This position is excellent experience for HSU/CR students. All advocacy positions at HDVS require the 40-hour DV Counselor Certification by the State of California (which can be obtained after hire), as well as passing a DOJ Live Scan, and have no high marks of discredit on DMV and insurance record.

How to Apply

To apply, or to find more information, email dvservices@hdvs.org with a PDF or WORD document (please no Google docs) of each of the following:

1. Cover letter stating why you are interested and qualified for this position
2. Full resume or CV with dates, including volunteer work
3. References: 3 professional and 1 personal, each with contact information

Please do NOT CALL to submit your application. At the interview, an agency application with also be given that will need to be filled out in order to be considered for hire. This position is open until filled. Interviews will be given immediately upon qualified resume review – so apply now!

EEO

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